



Federal Emergency
Management Agency

**Logistics Working Group
Conference Call Minutes**
March 14, 2006 19:00 – 19:42 hrs EST
Conference call # 5974



National Disaster
Medical System

Attendees:

1. Wayne Baker	2. Kay Brooks	3. Don Carter
4. Emile Delegram	5. Val Deutsch	6. Shannon Dotson
7. David Holland	8. Doug Nobles	9. George Rathkamp
10. Richard Sass	11. John Siddons	12. Diane Whittaker
13.	14.	15.
16.	17.	18.

Absent:

1. Bob Bishop	2. Bob Daley	3. Brody Hubbard
4. Jori Miller	5.	6.
7.	8.	9.

Old Business:

1. Roll Call – Val Deutsch
 - a. We have twelve members present so we have a quorum.
2. Approve minutes – February 28th conference call minutes approved with change.
3. Priority Topics: - NONE.
4. Report from the MWG – NONE
5. Report from Sub-Working Groups – Communications
 - a. COMM SWG held first conference call Sunday, March 12th.
 - b. They only had four (4) members on the call.
 - c. They will be adding Dr. Kathleen Becker (VMAT rep.) and Bob Shank (DMORT / DPMU rep.) to the SWG.
 - d. All Five projects were handed out and one of four people has been assigned the lead of each one of the projects.
6. Report from the Sub-Working Groups: - VMAT Cache
 - a. They are waiting for CDR Timmons support for a SWG trip to view the actual VMAT cache.
 - i. “Scope-of-Work” and “Objectives” are being worked on at this time.
 - b. They found that the OWG does NOT have a copy of the existing cache yet.

7. In-Progress projects report:

- a. FOG Manual: - David Holland
 - i. This project is moving forward slowly, but surely.
 - ii. Still has not received any input from the members responsible for:
 - a. Transportation – John Siddons
 - b. Procurement – Don Carter
 - c. Accountability – Bob Daley.
- b. DMAT Cache version 21: - Nothing to report
- c. Additions to the basic load: - Kay Brooks
 - i. Some members reported that they had not received the list of operational additions and Kay will re-send it out to the LWG..
- d. Burn Team Cache: - Bob Daley
 - i. Bob Daley spoke with OWG and forwarded cache list to them.
- e. Log Training and Standards: - Nothing to report
- f. Service and Training contracts: -
 - i. It was discussed that multiple-year extended warranties had to be purchased at the time of purchase.
 - ii. Whereas Service Contracts could be purchased at any time.
 - iii. Multiple year Service Contracts are the ones that are difficult to get through our purchasing.
- g. NDMS Conference: - George Rathkamp
 - i. The TA for the non-team funded members will be late in coming out.
 - ii. Personnel can make flight reservations through National Travel without the TA number in hand (they will get the TA number when everyone else gets the number).

New Business:

1. Next LWG Conference call –

Tuesday, March 28th @ 19:00 EST

Comments and Issues: NONE